



2018-2019 TOCS 支出費用報帳表 (Expense Report)

姓名 (中文): _____

Date: _____

Name (English): _____

Class: _____

Administrative Expenses:

Teacher Supplies	<input type="text"/>
Meeting Expenses	<input type="text"/>
Professional Services	<input type="text"/>
TOHS appreciation	<input type="text"/>

Offic/Equipment Supplies	<input type="text"/>
Copy & Printing	<input type="text"/>
Membership Fees	<input type="text"/>
Others: _____	<input type="text"/>

TOCS School Activities:

Summer Home Work Awards	<input type="text"/>
Moon Festival – Moon cake	<input type="text"/>
TOCS Calligraphy /Poster Contest	<input type="text"/>
X'mas Celebration	<input type="text"/>
Chinese New Year Banquet	<input type="text"/>
TOCS Track & Field	<input type="text"/>
TOCS Poem Recitation	<input type="text"/>
Chinese SAT MOD Test	<input type="text"/>
TOCS Year End Scholarship	<input type="text"/>

Student Handbook & Report Cards	<input type="text"/>
Halloween	<input type="text"/>
Vocabulary Bee/Language Test	<input type="text"/>
Chinese New Year Money - TOCS	<input type="text"/>
TOCS Chinese Lantern Festival	<input type="text"/>
TOCS Grade level Events	<input type="text"/>
TOCS Mother's Day Celebration	<input type="text"/>
TOCS Year Book	<input type="text"/>
TOCS Year End Ceremony	<input type="text"/>

SCCCS Events: including registration lunch and snack fees

SCCCS Teacher Conference	<input type="text"/>	SCCCS Travel-Mileage - *Require	<input type="text"/>
SCCCS Fall Contest	<input type="text"/>	google map with mileage indicated	
		SCCCS Idiom competition	<input type="text"/>

Classroom Expenses:

Substitutes Appreciation	<input type="text"/>	TA Volunteer Appreciation	<input type="text"/>
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Others: _____

Total Expenses: _____

Applicant's Signature: _____

Approver's Signature: _____ TOCS principal / Vice principal